**Urban Prairie Waldorf School**

**Board Meeting Minutes**

**January 14, 2016**

A meeting of the Board of Trustees of Urban Prairie Waldorf School (the “School”) was held on January 14, 2016. Present at the meeting were Heather Berhalter, Elisa Davis, Karen Hartz, Jone Hellesoy, Peg Kern, David McClellan, Michael Levine, Dan Ryan, Fabiola Saucedo, Ted Shieh and Sharla Stewart, constituting a majority of the members of the Board.

Ms. Stewart, Board President, served as Chair of the meeting. Ms. Stewart called the meeting to order at approximately 7:45 pm.

Ms. Stewart began by presenting a Development update to the Board. She reported that the total Annual Fund Goal for 2015-2016 is $112,747 and that to date, the School has raised $102,443, which reflects a projected shortfall of $10,304. Ms. Stewart asked the Board to consider two options for collected the shortfall: 1) hold another event or 2) put more effort into increasing the projected raise from the annual Jump a Thon. The Board discussed the options.

Ms. Stewart then noted that July 23, 2016 marks the 10th anniversary of our sister school, City Garden Early Childhood Development Program. Ms. Hellesoy commented that City Garden will hold an anniversary party to celebrate.

 Next, Ms. Berhalter provided an update on admissions statistics. A discussion ensued regarding the logistical interaction between when the admission figure would be set and when the School would be able to finalize and communicate tuition per the discussion and resolution adopted on that topic at the November Board meeting. It was determined that the Tuition Group would revisit the issue and present a recommendation to the Board at the February meeting.

 The Board then turned to discuss the Facility update. Ms. Stewart gave an overview of the present options which are acquiring a vacated Chicago Public School (“CPS”) or building out a warehouse. She described the CPS opportunity, Pershing, located at 31st Street and Lake Shore Drive. That school is designed to hold 270 students and houses a commercial kitchen and faculty lounge, among other amenities. Some members noted that the location may be too far south from the School’s present location and feeder school, City Garden. Ms. Stewart also noted that the bidding for the property will be starting soon. A discussion ensued concerning the feasibility of the School participating in the bidding. The Board also discussed the feasibility of remaining at the current location and extending the lease. Lastly, Ms. Stewart provided an overview of the warehouse option located in a landmark building at Cermak and the river. The Board then discussed the features of this property as well as the costs associated with converting a warehouse space to a school. It was decided that the working group would take up the task of confirming whether the School can finance a purchase at this time.

There being no further business, the meeting adjourned at 9:40 pm.