Urban Prairie Waldorf School

Board Meeting Minutes

November 14, 2013

A meeting of the Board of Directors of Urban Prairie Waldorf School (the "UPWS") was held on October 10, 2013. Present in the meeting were Sharla Stewart ("SS"), President; Heather Berhalter ("HB"), Vice President; Peggy Lofgren ("PL"), Administrator; Jesus Ruiz Velasco ("JRV"), assistant secretary; Mary Cowen ("MC"), Board Development Chair; Michael Levine ("ML"), Strategic Planning Chair; David McClellan ("DMc"), Finance Chair, Mat Riendeau ("MR"), Faculty Chair, Ed Sindelar ("ES"), Facilities Chair, Brian Gleichauf ("BG"), Ted Shieh ("TS") and several members of the UPWS community.

SS, Board President, served as Chair of the meeting calling it to order at 7:51 pm. PL distributed material detailing the 2014-2015 Tuition Proposal to increase tuition 5% or $500. The increase will cover field trip expenses as well as faculty pay increases. In addition, the tuition increase will fund the development of a stronger Education Support program with the hiring of one (1) full time faculty member, and additional part time administrative staff members. The Board voted and unanimously approved the 2014-2015 Tuition Proposal. PL and HB to determine the appropriate communication method of the tuition increase to the UPWS community and timing of such.

PL discussed potential liability issues with having volunteer "parent drivers" taking students on school related field trips. The current UPWS insurance policy does not cover damages if incurred when "parent driver." PL will

follow up with insurance carrier in efforts to resolve "parent driver" coverage issues.

Finally, SS announced that due to personal circumstances Elisa Mangual (Secretary) expressed a desire to resign at which point the Board unanimously voted allowing for Jesus Ruiz Velasco, current assistant secretary, to assume the position of secretary and for Elisa Mangual to assume the position of assistant secretary.

There being no further business the meeting was adjourned.