

Urban Prairie Waldorf School

Board Meeting Minutes

June 9, 2016

A meeting of the Board of Trustees of Urban Prairie Waldorf School (the “School”) was held on June 9, 2016. Present at the meeting were Heather Berhalter, Elisa Davis, Karen Hartz, Jone Hellesoy, Peg Kern, Michael Levine, Peggy Lofgren, David McClellan, Dan Ryan, Fabiola Saucedo, Ted Shieh and Sharla Stewart, constituting a majority of the members of the Board.

Ms. Stewart, Board President, served as Chair of the meeting and called the meeting to order at 7:37. The first order of business was the board elections. There were no new trustees on the slate and no members departing. The executive slate consisted of Ted Shieh, President; Sharla Stewart, Vice President; and Elisa Davis, Secretary. The executive slate was unanimously elected.

Next, Mr. Shieh discussed proposed changes to the School bylaws concerning the number of members. The Board discussed whether there should be a limit on the number of members and if so, what is the appropriate number, and how to bring on new members mid-year. The size of the Board was also discussed in light of the fact that it is moving towards becoming a Development Board. It was decided that the Committee on Board Development would take up the issues and bring a recommendation back to the Board.

Then, Ms. Lofgren presented the 2016-2017 school year budget. She noted that the revenue was based on a projected student body of 156. She also touched on the projected fundraising contributions the School has built into the budget. Ms. Lofgren then went over the wish list – items for which there would be budget dollars in the event enrollment is higher – and the cut list – item that would come out of the budget in the event enrollment, and therefore revenue, is lower than projected. The Board had a discussion about increasing Professional Development spending for Special Subject Teachers. Lastly, Mr. McClellan noted that he is working on a formal reserve policy.

The last item discussed was fundraising and additional steps that can be taken to increase community giving to 100%.

There being no further business, the meeting adjourned at 9:02 pm.