

Urban Prairie Waldorf School

Board Meeting Minutes

November 14, 2019

6:35 p.m.	<p>Open Session:</p> <p>STUDY: The Board engaged in a group discussion on the AWSNA Principles for Waldorf Schools.</p> <p>ACTION: The Board approved the September meeting minutes with no corrections.</p>
6:52 p.m.	<p>VERSE: Verse for America - May we be centered in the feeling of compassionate love in our hearts as we seek to unite with human beings seeking the same goal and with spirit beings who — bearing grace, strengthening us from realms of light, and illuminating our love — are gazing down upon our earnest, heartfelt striving.</p>
6:54 p.m.	<p>DISCUSSION: Kitchen update: Sharla Paul reviewed updates to the kitchen operating agreement. There were minor revisions by the UPWS lawyer. The UPWS Board of Trustees unanimously voted to approve the operating agreement subject to a final review and approval by Board secretary Mike Grill.</p> <p>Sharla Paul asked for feedback on her Annual Plan. Michael Levine asked if there was a system to track progress on the Annual Plan and offered to help devise a system. Sharla is revising the dates in the Annual Plan to be more attainable.</p> <p>Bylaws are being revised in two phases, one is for grammar, punctuation and intelligibility and the second is to clarify any discrepancies within the document and update the sections to reflect the new governance structure. Board members should read and be ready to discuss the latest draft at the next board meeting for a vote in January.</p> <p>Finance and Administration Update: Previous year, year to date and forecasted amounts were shared with the Board. All information is in Quick books and finance is now hitting internal deadline for reporting. Nisreen will be giving a tutorial on how to read the documents at the next board meeting.</p> <p>Board Development Committee was convened to support the fundraising goals of school. Members are Shannon Callahan, Catherine Francis, Danila Miranda, and Sharla Paul.</p> <p>Task Groups were established to meet and make recommendations about the stated purposes of the groups.</p>

	<p>Tuition Adjustment and Scholarship Task Group members are Danila Miranda, Michael Levine and Aimee Krall-Lanoue.</p> <p>Compensation Benefits and Remission Policy Task Group members are Shannon Callahan, Catherine Francis, and Nisreen Al-Qamari.</p> <p>Daycare Exploratory Task Group is looking for a trustee to draft a business plan and explore the profit model for this endeavor. If the Task Group recommends opening a daycare, the trustee(s) would help Caitlyn Flannery, Erica Moriarty, Sharla Paul and Danila Miranda with set up.</p>
8:20 p.m.	End Open Session
Attendees	<p>Community: Faculty: Angie Kieffer</p> <p>Administration: Sharla Paul, Peggy Lofgren</p> <p>Board: Peg Kern, Shannon Callahan, Aimee Krall-Lanoue, Nisreen Al-Qamari, Michael Levine, Danila Miranda, Catherine Francis, Sharla Paul, Rey Phillips Santos.</p>
7:24 p.m.	CLOSED SESSION
9:40	Closed Session Ended.