



Urban Prairie Summer Camp Policies and Protocols

June 2020

We have set forward very specific protocols that must be adhered to by all campers and staff members to ensure safety and comfort. These protocols are based on regulations and guidelines issued by the Illinois State Board of Education, Illinois Department of Public Health and Center of Disease Control as well as the consultation of a medical expert in the field of COVID-19.

Protocols must be adhered to by everyone at all times, and that we must be prepared for these protocols to change frequently based on developing scientific evidence and regulations put forth by developing scientific evidence and governing bodies.

As we enter a shared space, know that your choices become our choices.

Action items prior to arriving to camp

- Attend an orientation via Zoom
 - Orientations will be offered next week at the following times:
 - Tuesday, 6/9, 4:00 pm
 - Thursday, 6/11, 6:00 pm
 - Email sophie.baumgartner@urbanprairie.org to RSVP to one of these calls, or to schedule a different time to receive this orientation
- Complete this general questionnaire so we know who our campers are and ensure we have emergency contact information. [Click here](#) to complete this general questionnaire.
- There will be a medical pre-screening questionnaire sent out next week, this will need to be completed once for each camper
- There will also be daily questionnaires, these will need to be completed each day and turned in at drop-off

What will my camper need?

- Water bottle
- Snack
- Lunch (if staying for full day)

- Note this is a nut free facility, peanuts and tree nuts in any form are not permitted
- Two clean face coverings which cover the nose and mouth
 - These should be laundered after each use
 - Bandanas or gators may be preferable for outdoor activities
 - Please note campers must be able to put on face coverings correctly and independently
- Hand sanitizer (optional, the school will also provide)
- Rain gear (jacket, boots, pants), in the event of rain
- A change of clothes is encouraged
- Optional - a book or other quiet activities for down time if staying full day

Hygiene and protective measure

- All staff and campers will submit a daily questionnaire that includes a temperature check
- Staff will wear masks at all time while with students
- All campers must wear masks at all times unless eating or drinking or given specific permission to remove it. Campers should bring at least two clean masks each day. Masks should be washed each time after one day's use.
- Mask specifications
 - The purpose of the mask is to prevent the spread of respiratory particles from the mask wearer to others
 - Medical grade masks like N95 are only necessary if an individual is at heightened risk of contracting infectious diseases.
 - The best mask is the mask a child will wear all day comfortably
 - Gators or handkerchief are recommended for breathability, especially when engaging in physical activity
 - Disposable masks will be available at school for those who forget/don't have them or if one's masks become unusable for the rest of the day.
- Campers will be asked to wash hands/use sanitizer upon arrival, before and after eating, and periodically throughout the day
- Camp activities will take place outdoors whenever possible, a 10x10 tent will be set up for protection against sun and light rain
- Any indoor activities will take place in Cricket Hall (the largest room in the school second to the gym)
 - Windows will be open
 - 4 HEPA air purifiers that will be running (which is the required number for this space)
- Cleaning staff will sanitize high touchpoint areas throughout the day
- No shared materials

Drop-off and pick-up procedures

Drop-off

- Drop-off will be between 8:00 - 8:30 am at south door
- Before drop-off
 - Parent/guardian will complete a written questionnaire detailing health and contact history
 - If it is found that there are any flags noted in the questionnaire, families are asked to not come to school and to call the school to describe the situation.
 - Families may be asked to stay away from school for multiple days in the event of sickness at home.
- At drop-off
 - Parent/guardian delivers completed questionnaire to school employee
 - We will have extra forms available and a thermometer available if needed.
 - Child's temperature taken if not documented on form
 - Child will be sent home if temperature is greater or equal to 100.4° F or 38.0°C
 - Child goes immediately to wash hand/use hand sanitizer

Pick-up Procedure

- Parent/guardian to call front desk from their car (park by the south door)
 - School Office: 312-773-5337
- Child/children will be released to car from south door

In the event of illness

- If a camper or staff member exhibits any symptoms of illness they must stay home
- If a camper or staff member test positive for COVID-19 they must stay home
- If a camper or staff member will be absent for any reason they must call the school and answer a health survey about any symptoms if absent due to illness
- Campers and staff must receive clearance from their healthcare provider before returning to camp or be symptom free for 14 days
- If a camper begins exhibiting symptoms during camp they will be given a space to rest and parents/guardians will be called to pick them up
 - There is a designated area off the main office that will be used for sick campers if necessary

Camp Cancellation

Camp could be canceled at any time if we need to prioritize the safety of faculty and students. Families will be notified by email if 24 hour notice is possible and called directly in the event of an emergency.